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| Date: | Fee Due: | Receipt# | Permit # |
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St. Lucie County Building & Zoning

2300 Virginia Avenue Ft. Pierce, FL 34982-5652
Tel. 561-462-1553

SPECIALTY PERMIT APPLICATION

- ☐ Electrical ☐ Plumbing ☐ HVAC ☐ Fence
☐ Shed ☐ Demolition ☐ Gas ☐ Siding

See page 2 for instructions and additional paperwork required for specialty permits

1. Location/Site Address: _____

2. Parcel ID Number: _____

| Office Use Only | Section | Township | Range | Map Page | Zoning | Land Use | Initials |
|-----------------|---------|----------|-------|----------|--------|----------|----------|
| | | | | | | | |

3. Description of Project or Work Activity: _____

4. Owners Information

Name: _____

Address: _____

City: _____ State: _____

Zip: _____ Phone: _____

5. Contractors Information

FL Reg/Cert #: _____

County Cert#: _____

Business Name: _____

Phone _____ Fax _____

6. Value of Construction: \$ _____

OWNER'S AFFIDAVIT: I certify that all of the information contained in this application is correct and that all work will be done in compliance with all applicable laws regulating construction and zoning.

PRINT QUALIFIERS/OWNERS NAME

SIGNATURE OF QUALIFIER/OWNER

STATE OF FLORIDA, COUNTY OF _____ ACKNOWLEDGED BEFORE ME THIS _____ DAY OF _____, 20____, BY _____ WHO IS PERSONALLY KNOWN TO ME OR WHO HAS PRODUCED _____ AS IDENTIFICATION.

SIGNATURE OF NOTARY

TYPE OR PRINT NAME OF NOTARY

TITLE: NOTARY PUBLIC

COMMISSION NUMBER _____

(seal)

NOTICE TO OWNER: FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.
EXEMPT: A/C-HEAT REPLACEMENT WITH CONTRACT UNDER \$5,000.

INSTRUCTIONS

Please complete all information in the space provided. All information must be printed (use black or blue ink only) or typed. This permit application is to be used only for those activities that are not otherwise included under a primary building permit. This application may not be used for any activity that includes structural alteration. The information to be provided with this application includes:

- 1. Location/Site Address** Indicate the street address or general location of the property where the building activity is taking place.
 - 2. Parcel ID Number** Indicate the tax identification number of the property where the building activity is taking place.
 - 3. Description of Project or Work Activity** **Fully** describe the activity to take place.
 - 4. Owner Information** Indicate the name and address of the owner of the property on which activity is taking place.
 - 5. Contractor Information** Indicate the State of Florida registration number (if applicable), St. Lucie County contractor license number and the name of the business doing the work.
 - 6. Value of Construction** Indicate the total value of the work to take place. Total cost of construction includes all current retail material and labor costs associated with the building/construction activity. Construction value is used to determine the permit fee. St. Lucie County reserves the right to question and/or modify the indicated value of construction if it is demonstrated that the submitted figures are not consistent with similar types of construction.
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- ☐ **Gas** Attach 2 piping schematics with tank size, location, and BTU of each appliance
- ☐ **Shed:** Attach 2 plot plans, 2 copies of DCA letter and plans, 2 anchor specifications
- ☐ **Fence** Attach 2 plot plans showing location of fence height of fence and type of fence
- ☐ **Siding** Attach 2 copies of manufactures specifications
- ☐ **HVAC** Attach 2 residential energy studies, 2 manual J calculations. 2 sets of duct layouts for new system or full replacement

This application can be submitted to St. Lucie County Building and Zoning, 2300 Virginia Avenue, Fort Pierce, FL 34982. All permit applications must be filled out completely before submission. **No applications will be accepted for processing after 4:30 P.M.** For assistance in completing this application, please call (772) 462-1553, during regular office hours (8:00 AM - 5:00 PM), Monday through Friday.

NOTE: Emergency electric service change out inspections will not be performed after 3:00 PM without special arrangements and additional fee paid.

Upon issuance of this permit, required inspections can be scheduled by calling (772) 462-1261.